



# Invoice

## Search, view and edit invoice



System default display today invoice. Press arrows to change date, or press <Date> to choose the date directly.

System default display user default shop. Press to change or select more than one shop.

Press to search invoice according to invoice no.

Press to search invoice by member code.

Invoice search list										
Invoice no	Type	← Date →	Date	Member	Shop	Invoice amount	Paid amount	Deposit	OS amount	
PSI-00212	Sales	18-Nov-2016	Sign	name (NE00019)	Print	HKB2B	\$ 1,700.00	\$ 1,700.00	\$ 0.00	\$ 0.00
PSI-00211	Sales	18-Nov-2016	Sign	name (NE00019)	Print	HKB2B	\$ 2,230.00	\$ 1,230.00	\$ 0.00	\$ 1,000.00
						\$ 3,930.00	\$ 2,930.00	\$ 0.00	\$ 1,000.00	

Press here to display void invoice

Press invoice record to view invoice

Invoice no : [PSI-00212](#)  
 Ref Inv No : [Nil](#)  
 Staff : [Sale 02 \(S02\)](#)  
 Shop : [HKB2B](#)

Date : [18-Nov-2016](#)  
 Prepared by : [HKB2B Support \(beauty\)](#)  
 Created at : [18-Nov-2016 14:11](#)  
 Last updated at : [21-Nov-2016 10:54 / HKB2B Support \(beauty\)](#)

Code	Name	Quantity	Unit Price	Gross amount	Discount	Total amount
F01	Facial 01 Expiry date : <a href="#">Nil</a> Promotion code : <a href="#">Nil</a> Analysis code : <a href="#">Nil</a>	1	\$ 500	\$ 500		\$ 500
F02	Facial 02 Expiry date : <a href="#">Nil</a> Promotion code : <a href="#">Nil</a> Analysis code : <a href="#">Nil</a>	1	\$ 600	\$ 600		\$ 600
F03	Facial 03 Expiry date : <a href="#">Nil</a> Promotion code : <a href="#">Nil</a> Analysis code : <a href="#">Nil</a>	1	\$ 600	\$ 600		\$ 600

Member : [name \(NE00019\)](#)

Subtotal : \$ 1,700  
 Total amount : \$ 1,700

Payment method :  
[Edit](#) EPS : \$ 1,700  
 Paid amount : \$ 1,700

Remark :