WeM 美容管理系統 ™
Beauty Management System

HKB2B.com.hk
HKB2B Limited
香港灣仔軒尼詩道48-62號上海實業大廈11樓1102室
Rm 1102, Shanghai Industrial Investment Buliding, 48-62 Hennessy Road, Wan Chai, Hong Kong
Tel: 2520 5128   Fax: 2520 6636   E-mail: wem@hkb2b.com.hk   Website: http://hkb2b.com.hk

Group buying function

Group buying function can manage procedures include: -

1. import group buying company sales record, so that member with group buying coupon is allowed to purchase treatment or product;

2. validate group buying coupon;

3. prepare statement of account to arrange collection from group buying companies.

Import group buying company sales record

Master > Gift certificate > Import

If group buying company can provide information in required format,

- Press <Browse>

- Select file

- Press <Submit> to import the record

If group buying company cannot provide information in required format,

- Press <Excel template> to download the required format

- fill in the required information

- import the file as above

	A	B	C	D	E	F	G
1	Member Code	Giftcert No	Giftcert Name	Price	Redemption Value	Effective Period From	Effective Period To
2	Groupon	001000246Y1	$128 Group Promotion	$128.00	$128.00	1-Jun-13	30-Jun-13
3	Groupon	00100374KX	$128 Group Promotion	$128.00	$128.00	1-Jun-13	30-Jun-13
4	Groupon	00100393OE3	$128 Group Promotion	$128.00	$128.00	1-Jun-13	30-Jun-13

Member code: member code of group buying company must existed in Group buying group

Giftcert no: group buying company provided gift certificate number

Giftcert name: short description of the item, will be displayed in invoice

Price: amount to be collected from group buying company of each gift certificate

Redemption Value: value of the gift certificate for redemption

Effective date: maximum time period that the gift certificate is allowed to be redeemed

Validate the imported information before upload to system

All imported information can be viewed at

Master > Gift certificate > Upload

Gift certificate	Search	New	Import	Upload				

Import staff attendance file list				
File name	**Import**	**Last updated**	**Record count**	**Action**
Giftcert_Template.xls	Administrator (admin) 13-Jun-2013 11:50:37 am	Administrator 13-Jun-2013 11:51:21 am	11	⭘
Giftcert_Template.xls	Administrator (admin) 20-May-2013 5:42:07 pm	Administrator 10-Jun-2013 12:03:26 pm	6	⭘

Press the record line to view the record details

Gift certificate	Search	New	Import	Upload			

Record count : 11

	Giftcert_Template.xls						
	Member code (Groupon group)	**Gift certificate no**	**Gift certificate name**	**Price**	**Redemption value**	**Effective period**	
1	Groupon	001000246Y1	$128 Group Promotion	128		1 / Jun / 2013 to 30 / Jun / 2013	⭘
2	Groupon1	00100374KX	$128 Group Promotion		128	1 / Jun / 2013 to 30 / Jun / 2013	⭘

System will make data validation as follows:-

- Member code is valid and existed in Group buying group

- Gift certificate number is not duplicated

- Price and redemption value must existed

- Effective period is valid

Green color text box represent data is invalid

User can amend the data or press <x> to remove the record from the list

User can <Upload> the data if data validation is completed

Upload success represent system had created invoice

- Billing to group buying company

- Invoice number using gift certificate number

- Item is gift certificate with amount equal to price

When member with group buying voucher come

Issue invoice as normal and redeemed by group buying voucher, i.e. gift certificate created before.

Use promotion code for the new purchase, if required.

Prepare statement of account to arrange collection

Amount due from group buying company can be available at

POS > Installment > Input group buying company code

If group buying company have special security code for collection, user had to input at Ref invoice number.

Statement can be printed out to group buying company for collection

HKB2B Office

Groupon

Date : 11-Jun-2013

STATEMENT OF ACCOUNT

Invoice date	Invoice no	Ref receipt no	Amount
10-Jun-2013	0010088U767	g85128w	$268.00
10-Jun-2013	00101306I0	e2r052t	$268.00
10-Jun-2013	001000246Y1	d10018w	$128.00
20-May-2013	001000246Yw	p15812e	$128.00
20-May-2013	0010143DXFq	e11185e	$268.00
14-May-2013	001000246Y	123aqa50	$128.00
14-May-2013	001003930E	m14751e	$128.00
14-May-2013	0010060BLJ	a82485t	$128.00
		Total amount	$1,444.00

Upon received of payment, select <Pay> or <Pay Multiple> for settlement as normal.