



Safety Stock Management

There are two levels in safety stock management namely by company and by warehouse.

To setup safety stock management for a particular product, go to Master > Product > Select product > Edit and check the appropriate boxes.

Company safety stock management	<input checked="" type="checkbox"/>
Shop safety stock management	<input checked="" type="checkbox"/>

Company Safety Stock Management (Inventory > Safety stock > Company)

Company safety stock management represents all products under the safety stock level will be displayed and are recommended to make purchase from the vendor.

These products will be shown under Inventory > Safety Stock > Company.

Display every product in the company warehouse that is below the safety stock level.

Display all = display all products in company warehouse that has safety stock management enabled

Code and name keywords Input keyword and press [Enter] will filter following list
 According to company warehouse safety stock prepare purchase order

Display all

Product code	Product name	Company warehouse quantity	Total shop request quantity	Safety stock	Minimum order quantity	Order multiple	Recommend reorder quantity	Adjusted reorder quantity	Unit cost	Gross amount	Discount	Amount	Vendor	Outstanding purchase order quantity
								Refresh	Refresh	Refresh	Refresh			
P01	Fresh Flower Moisturising Emulsion, pcs	10	10	50	1	6	54	54	\$100.00	\$ 5,000.00	\$0.00	\$5000.00	Vendor 01 (V01)	0
P02	Fresh Nectar Moisturising Cream, pcs	20	10	50	1	6	42	42	\$50.00	\$ 2,100.00	\$0.00	\$2100.00	Vendor 01 (V01)	0
P03	Refresing Leg Gel, pcs	30	10	50	1	6	30	30	\$100.00	\$ 3,000.00	\$0.00	\$3000.00	Vendor 01 (V01)	0
P04	Anti-Wrinkle Cream SPF15, pcs	10	10	50	1	6	48	48	\$50.00	\$ 2,250.00	\$0.00	\$2250.00	Vendor 01 (V01)	5

Recommend order quantity = Safety stock quantity (50) - Company warehouse quantity (10) + Total shop request quantity (10) - Outstanding purchase order quantity (5) = 45 → after adjusting order multiple → 48.

Safety stock, minimum order quantity and order multiple can be changed if required. Press <Refresh> recommended reorder quantity can be re-calculated. Theoretically, adjusted reorder quantity = reorder quantity, but it can be changed directly for convenience.

Press <OK> or <Print & OK> to prepare purchase order. Purchase quantity = Adjusted reorder quantity.

Press <Vendor> to select other vendors



Shop Safety Stock Management (Inventory > Safety stock > Shop)

Shop safety stock management represents all shop products under the safety stock level will be displayed and are recommended to make transfer request to the office.

These products will be shown under Inventory > Safety Stock > Shop.

Display all products in the shop which is below the safety stock level.

Display all = display all products in company warehouse that has safety stock management enabled

Select other warehouse

Product code	Product name	shop1 quantity	Safety stock	Maximum quantity	Shop request quantity (Not approve)	In transit quantity	Order multiple	Recommend reorder quantity	Adjusted reorder quantity
P01	Fresh Flower Moisturising Emulsion, pcs	70	100	300	120	10	6	102	102

Recommend order quantity
 = Maximum quantity (300) – Shop1 quantity (70)
 - Shop request quantity (120) - In transit quantity (10) = 100
 → after adjusting order multiple → 102

Safety stock, minimum order quantity and order multiple can be changed if required. Press <Refresh> to recalculate recommended reorder quantity. Theoretically, adjusted reorder quantity = reorder quantity, but it can be changed directly for convenience.

Press <OK> or <Print & OK> to prepare shop request.
 Request quantity = Adjusted reorder quantity.