

# WeM Online system – Online shopping item setup

## Setup online shopping item

b2b system > Online system > Online shopping setup > Search

Input all or part of the item code, press <OK> to search

Select the item nature, category and item, the system will filter in real time

Select item available for online shopping

Input partial item code --->

or

Select item nature ▼

Select category ▼

Select item ▼

⏏

⬇ **Submit**

↺ **Reset**

The system lists eligible items

Press <Select> to set items available for online sales

Select item available for online shopping

Code	Nature	Category	Name	Price	Action
13000136	Product	AUDREY LAURE	Serum Jeunesse Infinie 30ml		<a href="#" style="color: blue; text-decoration: none;">Select</a>
F01	Flexi Treatment	All	Facial Flexi		<a href="#" style="color: blue; text-decoration: none;">Select</a>
M01	Flexi Treatment	All	Massage Flexi		<a href="#" style="color: blue; text-decoration: none;">Select</a>

Online shopping items can include "services" and "products."

After the member completes the payment in the online system:

- Purchased service: The item will be automatically updated to the member account, and the member can enjoy it at the shop before the expiration date.
- Purchased product: The product will be recorded as a backorder, and members can pick up the product at the shop after the start date of picking up the product.

Select item available for online shopping

Code	Nature	Category	Name	Price	Action
13000136	Product	AUDREY LAURE	Serum Jeunesse Infinie 30ml		<a href="#" style="color: blue; text-decoration: none;">Select</a>
F01	Flexi Treatment	All	Facial Flexi	Online shopping coming up	<a href="#" style="color: red; text-decoration: none;">✖</a>
M01	Flexi Treatment	All	Massage Flexi		<a href="#" style="color: blue; text-decoration: none;">Select</a>

Press <X> to make the item not available for online sale

# Set online shopping item category, information, photos and sales conditions

b2b system > Online system > Online shopping setup > List

All items available for online sales are listed

Press <X> to make the item not available for online sale

Code and name keyword  Input keyword and press [Enter] will filter following list

Online shopping item list						
Sequence	Code	Nature	Category	Name	Price	Action
Quick change sequence ▼	T04	Treatment	Facial	SESHA 活胜肽胶原護理	Online shopping coming up	
	13000A135	Product	AUDREY LAURE	Serum Ester C 30ml	Online shopping coming up	

Press <item> to set the online shopping item information

Set online shopping item category

Edit online shopping item list	
Item nature / Category / Item code / Item name	Treatment / Facial / T04 / SESHA 活胜肽胶原護理
Shopping item category (English / Traditional chinese / Simplified chinese)	Facial / 面部護理 / 面部護理 <input type="button" value="Setup"/>
Shopping item name (English)	SESHA Collagen Care (Maximum 100 characters)
Shopping item name (Traditional chinese)	SESHA 活胜肽胶原護理 <input type="button" value="Copy to Simplified Chinese"/>
Shopping item name (Simplified chinese)	SESHA 活胜肽胶原护理 (Maximum 100 characters)
Shopping item description (English)	In the Hong Kong era, women work long hours and are under stress for a long time, creating a burden on the skin, internal and external imbalances, spots on the face, lack of luster, fatigue and other problems. (Maximum 255 characters)
Shopping item description (Traditional chinese)	現今香港時代女性工作時間長，長期處於壓力環境下，形成肌膚負擔，內外失衡，臉上容易出現色斑，缺乏光澤、疲累等問題。我們一直醉心鑽研色斑療程，配以不同方案擊退各種色斑，成功獲數千名顧客熱烈追捧，效果斐然。特創 24x7 內外肌能鍛鍊 - 磁穴 Pilates，提升內在紅血球抗氧能力，配以國際 <input type="button" value="Copy to Simplified Chinese"/>
Shopping item description (Simplified chinese)	现今香港时代女性工作时间长，长期处于压力环境下，形成肌肤负担，内外失衡，脸上容易出现色斑，缺乏光泽、疲累等问题。我们一直醉心钻研色斑疗程，配以不同方案击退各种色斑，成功获数千名顾客热烈追捧，效果斐然。特创 24x7 内外肌能锻炼 - 磁穴 Pilates，提升内在红血球抗氧能力，配以国际
Price	Online shopping p

Set online shopping item information

Set online shopping item photo

After entering the content in Traditional Chinese, press <Copy to Simplified Chinese>. The system will convert the content into simplified Chinese and copy it to the simplified Chinese for easy setting.

Set sales conditions for online shopping items

Add condition

Price\$  Online shopping period  /  /  -  /  /  Online shopping quota  Expiry date  Day (0 Expiry date=No expiry date)

**select item** 

Item category

er shopping item

All item

Product (1)

Body Treatment (1)

Facial (4)

The photos of shopping items, click [Photo] to enlarge the photos and view item details



Shopping item name

**Serum Ester C 30ml**

Price : \$ 300

 Buy

Shopping item sales conditions



**Swedish Aroma Massage**

Price : \$ 350

 Buy



**Whitening treatment**

Price : \$ 550

 Buy

## Set online shopping item category

Users can categorize shopping items into different category, making it easier for members to find items

**Edit online shopping item list**

Item nature / Category / Item code / Item name	Treatment / Facial / T04 / SESHA 活胜肽胶原护理
Shopping item category (English / Traditional chinese / Simplified chinese)	Facial / 面部護理 / 面部護理 <input type="button" value="Setup"/>

Press <Settings> to add or edit category

After the user changes the category sequence, the sequence in the online system will also be changed

Press <Edit> to change category information

**Online shopping category list**

Sequence	Code	Name (English)	Name (Traditional chinese)	Name (Simplified chinese)	Action
<input type="text" value="1"/>	Product	Product	產品	產品	<input type="button" value="Edit"/>
<input type="text" value="2"/>	treatment	Body Treatment	身體及其他療程	身体及其他疗程	<input type="button" value="Edit"/>
<input type="text" value="3"/>	Facial	Facial	面部護理	面部護理	<input type="button" value="Edit"/> <input type="button" value="Delete"/>

Since the system languages include English, Traditional Chinese and Simplified Chinese. Therefore, the user needs to enter the series name displayed in the three languages when setting.

Press <Delete> to delete the category, the used category cannot be deleted

Click <New> to add category

**Edit online shopping category**

Code	<input type="text" value="Facial"/>
Name (English)	<input type="text" value="Facial"/>
Name (Traditional chinese)	<input type="text" value="面部護理"/>
Name (Simplified chinese)	<input type="text" value="面部護理"/>

Press <submit> to save



HOME SHOPPING REDEEM GIFT LANGUAGE LOGIN

select item

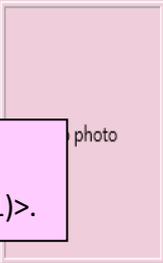
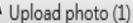
Input keywords to filter shopping item

All item Product (1) Body Treatment (1) Facial (4)

The online system will display the category name and sequence according to the system settings

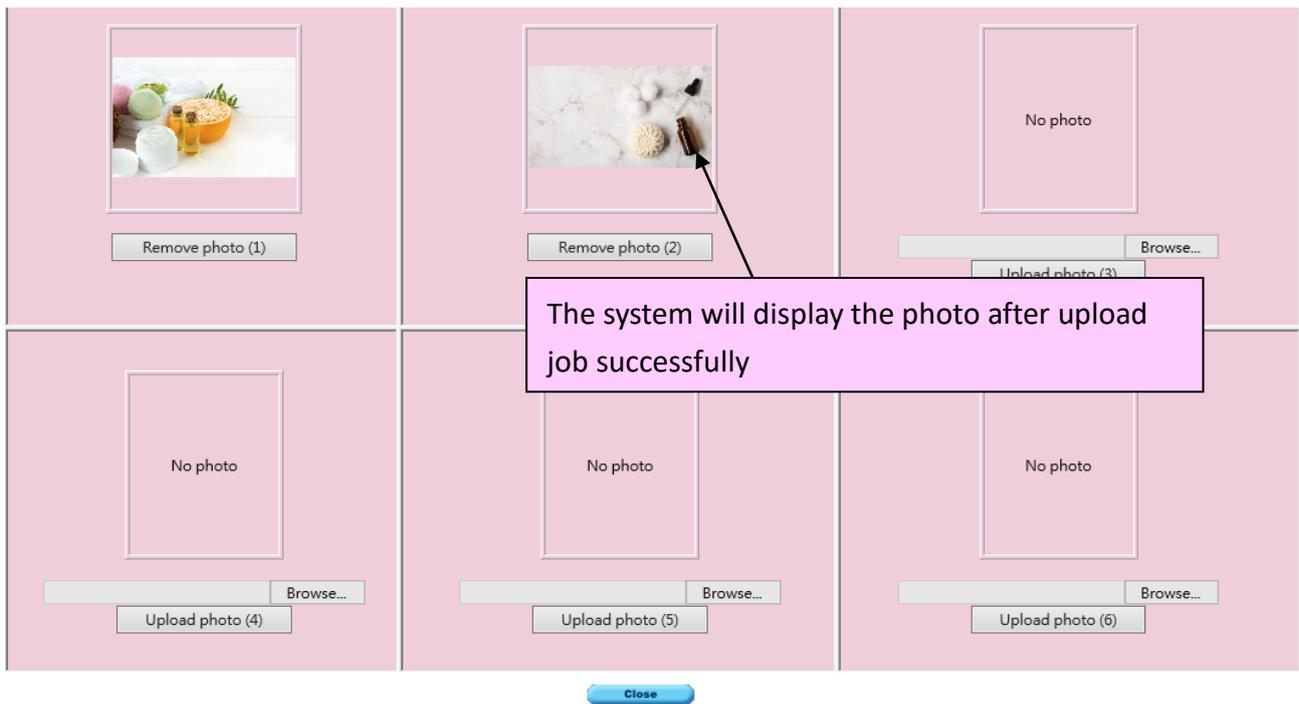
## Set online shopping item photo

**Edit online shopping item list**

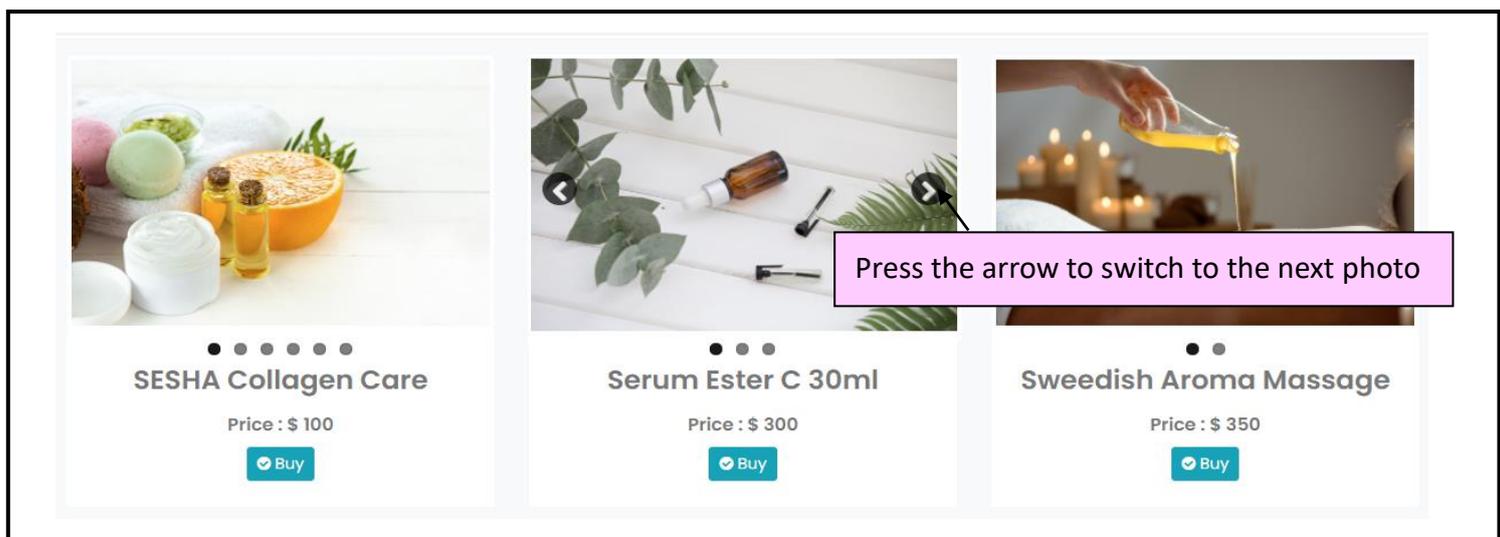
Item nature / Category / Item code / Item name	Treatment / Facial / T04 / SESHA 活胜肽胶原护理	Item main photo 
Shopping item category (English / Traditional chinese / Simplified chinese)	Facial / 面部护理 / 面部护理 <span>Setup</span>	
Shopping item name (English)	SESHA Collagen Care (Maximum 100 characters)	
Shopping item name (Traditional Chinese)	SESHA 活胜肽胶原护理 <span>Copy to Simplified Chinese</span>	
Shopping item name (Simplified Chinese)		
Shopping item description (English)	In the Hong Kong era, women work long hours and are und inte lust	  [ View / upload all photo ]

**Upload up to six photos per item**  
If there is only one photo in the item, just select the file and click <Upload Photo(1)>.

Click <View/Upload all photos> to upload more photos for the item



**The system will display the photo after upload job successfully**



**Press the arrow to switch to the next photo**

Setup sales conditions for online shopping items

Online shopping items can include "services" and "products."

Price: Online sales item price  
 Online shopping period: The item will only be displayed and sold during this period  
 Online shopping quota: When the sales quantity has exceeded the limit, the item cannot be sold and it displays "Coming soon"

The nature of the project is a service:  
 Set the project expiration date \_\_day/month/year, the system will calculate the service expiration date based on the invoice date

Add condition

Price\$ <input type="text" value="0"/>	Online shopping period <input type="text" value="1"/> / <input type="text" value="Jun"/> / <input type="text" value="2021"/> - <input type="text" value="30"/> / <input type="text" value="Jun"/> / <input type="text" value="2021"/>	Online shopping quota <input type="text"/>	Expiry date <input type="text" value="0"/> <input type="text" value="Day"/> (0 Expiry date=No expiry date)
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Press <Add> to add condition + Add

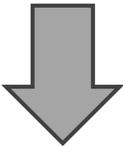
The nature of the item is a product:  
 Set the item order period \_\_ day/month/year, the system will calculate the product pick-up date based on the invoice date

Select a product pick-up shop

Add condition

Price\$ <input type="text" value="0"/>	Online shopping period <input type="text" value="1"/> / <input type="text" value="Jun"/> / <input type="text" value="2021"/> - <input type="text" value="30"/> / <input type="text" value="Jun"/> / <input type="text" value="2021"/>	Online shopping quota <input type="text"/>	Product shopping item can be collected after <input type="text" value="0"/> <input type="text" value="Day"/>	Pick up shop <input type="text" value="TST Wanchai"/>
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Press <Add> to add condition + Add



The job of add condition is success

User can directly edit or delete conditions

Price	Online shopping period	Online shopping quota	Product can be collected after	Pick up shop	Action
\$ <input type="text" value="300"/>	<input type="text" value="1"/> / <input type="text" value="Jan"/> / <input type="text" value="2021"/> - <input type="text" value="30"/> / <input type="text" value="Jun"/> / <input type="text" value="2021"/>	<input type="text" value="94"/>	<input type="text" value="0"/> <input type="text" value="Day"/>	<input type="text" value="TST Wanchai"/>	<input type="button" value="Delete"/>

Press <submit> + Submit - Reset

## Set the display sorting of shopping items

The order of the items displayed in the online shopping interface is set according to the item sequence setting.

The user can directly change the sequence order, or display according to the item ascending /descending price.

The item shows the price, that is, the item is currently available for sale in the online

Online shopping item list						
Sequence	Code	Nature	Category	Name	Price	Action
Quick change sequence ▼ 1	13000A135	Product	AUDREY LAURE	Serum Ester C 30ml	\$ 300	✖
2	T02	Treatment	Body Treatment	Sweedish Aroma Massage	\$ 350	✖
3	T03	Treatment	Facial	內外美白銀線療程	\$ 550	✖
4	T05	Treatment	Facial	SOTHYS 舒緩抗敏護理	\$ 100	✖
5	BUF	Beauty unit	All	Facial Beauty Unit	\$ 150	✖
6	T04	Treatment	Facial	SESHA 活胜肽膠原護理	\$ 100	✖
	F01	Flexi Treatment	All	Facial Flexi	Online shopping coming up	✖

The item shows "online shopping coming up", that is, the item cannot be sold in the online system