

Booking Control on Undo Finish Past Booking

Booking > Setup

Undo finish past booking **Control**

Turn on "Undo finish past booking" control by ticking the box.

Staff > Staff > Select staff > Edit

Allow Unfinish Past Bookings **Not allow** ▼

Assign "Allow Unfinish Past Bookings" authority to individual staff.

Booking > Therapist table

Booking

Page Menu | English | 繁體中文

Date: 19-Jul-2014 | Shop All | Table Display | New Member

Shop: WC | Member: WeM-00019 | Ms Toby

Book | My Account | Campaign | History | Installment | Details | Document

Current time: 4:56:12

Time	A Amy	A Fanny	A Beauty	A Yan	Unspecified
09:00 am					
09:15 am	WeM-00019 •Nil country •Ms Toby •242 •09:15 am-10:30 am •NE FAC				
09:30 am					
09:45 am					

Booking ID	Status	Arrived time	Date	Booking time	Treatment	Therapist	Room	Last updated Staff	Last updated time
242	Finished	21-Jul-2014 02:34 pm	19-Jul-2014	09:15 am - 10:30 am	NE FAC	Amy	Unspecified	Administrator (admin)	21-Jul-2014, 04:55 pm

Back | Print | Remark | Booking reminder | Comment | Close

No "Undo Finish" in past bookings.

Undo finish booking at <F>

WC | 19-Jul-2014 | finished member

Member code	Member name	Tel	Action	Booking time	Therapist	Treatment	Equipment	Room
WeM-00019	Toby		Print	19-Jul-2014 09:15 am	Amy (amy)	Nutrient Enhancing Facial (NE FAC)		

Member count: 1, Booking count: 1

Show member at shop



Booking > Search

Booking search Search Config

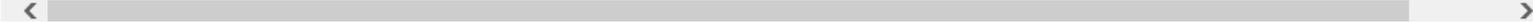
1 booking record

Booking search results

Booking ID	Date	Time	Member code	Treatment code	Treatment name	Status	Paid	Remark	Invoice no	Treatment receipt	Shop	Room
242	19-Jul-2014	09:15 am - 10:30 am	WeM-00019	NE FAC	Nutrient Enhancing Facial	Finished	Y		PSI-00207	Print BTR-00058	WC	Not specified r

[Back](#) [Search Again](#) [Print](#) [Excel](#)

Treatment count : 1
 Treatment receipt count : 1
 Member count : 1



Booking ID	Status	Arrived time	Booking time	Treatment	Therapist	Room	Last updated staff	Last updated time	Locker	Remark
242	Finished	21-Jul-2014 02:34 pm	09:15 am - 10:30 am	NE FAC	Amy	Unspecified room	Administrator(admin)	21-Jul-2014, 04:55 pm		

No "Undio Finish" in past bookings.

[Print](#)

