

Booking Control on Remove Past Booking

Booking > Setup

Remove past booking Control

Turn on "Remove past booking" control by ticking the box.

Staff > Staff > Select staff > Edit

Allow Remove Past Bookings Not allow

Assign "Allow Remove Past Bookings" authority to individual staff.

Booking > Therapist table

Booking

Page Menu English 繁體中文

Date: 19-Jul-2014 Shop All Table Display New Member

Shop: WC Member: WeM-00019 Ms Toby

Book My Account Campaign History Installment Details Document Current time: 5:29:50pm

Time	A Amy	A Fanny	A Beauty	A Yan	Unspecified
09:15 am	WeM-00019 •Nil country •Ms Toby •242 •09:15 am-10:30 am •NE FAC				
09:30 am					
09:45 am					
10:00 am					
10:15 am					
10:30					

Same Day Move Date Purchased Treatment Treatment Therapist Room Available therapist Available time

Booking ID	Status	Arrived time	Date	Booking time	Treatment	Therapist	Room	Last updated Staff	Last updated time
242	Confirmed	21-Jul-2014 02:34 pm	19-Jul-2014	09:15 am - 10:30 am	NE FAC	Amy	Unspecified	Beauty(beauty)	21-Jul-2014, 05:21 pm

Back | Modify | Reconfirm | Arrive | Ready | Cancel | No Show | Finish | Remark | Booking reminder | Comment Close

No "Remove" in past bookings.



Booking > Search

Booking search

Search Config

1 booking record

Booking search results												
Booking ID	Date	Time	Member code	Treatment code	Treatment name	Status	Paid	Remark	Invoice no	Treatment receipt	Shop	Room
242	19-Jul-2014	09:15 am - 10:30 am	WeM-00019	NE FAC	Nutrient Enhancing Facial	Confirmed	N				WC	Not specified

[Back](#) [Search Again](#) [Print](#) [Excel](#)

Treatment count : 1
 Treatment receipt count : 0
 Member count : 1

Booking ID	Status	Arrived time	Booking time	Treatment	Therapist	Room	Last updated staff	Last updated time	Locker	Remarks
242	Confirmed	21-Jul-2014 02:34 pm	09:15 am - 10:30 am	NE FAC	Amy	Unspecified room	Beauty(beauty)	21-Jul-2014, 05:21 pm		

No "Remove" in past bookings.

Modify | Reconfirm | Arrive | Finish | Cancel | No Show