HKB2B Limited

香港灣仔軒尼斯道 48-62 號上海實業大廈 11 樓 1102 室
Room 1102, Shanghai Industrial Investment Building, 48-62 Hennessy Road,
Wan Chai, Hong Kong
Tel: (852) 2520 5128   Fax: (852) 2520 6636
Email: cs@hkb2b.com.hk   Website: http://hkb2b.com.hk

Booking Information Shown in Booking Slot

Time	A Cindy	A Mandy
09:00 am		
09:30 am		
10:00 am		
10:30 am		
11:00 am	WeM-00007 •Room 1 •T06 (MS急救抗敏保濕療程)	
11:30 am		
12:00 pm		
12:30 pm		

The user can set the display information in the booking slot.

Main page > Booking > Select booking table you need > Table display

◄ 10-Nov-2022, Thursday ►   Shop All   **Table Display**   New Member

Shop Wanchai   Member [   ] A F

R A F SMS M T B Book My Account Campaign History Installment Details Document R Int.   Current time:4:44:08pm

Bookings with different statuses will be displayed in different colours.

Booking slot display information

Colour	Status
(green)	: Selected
(yellow)	: Confirmed
(peach)	: Reconfirmed
(pink)	: Arrived
(blue)	: Ready
(grey-blue)	: Finished
(brown)	: Overlapped
(grey)	: Time out

☐ Create booking staff
☐ Create booking time
☐ Last updated staff
☐ Last updated booking time
☐ Booking ID
☐ Date
☐ Member name
☐ Member group
☐ Member mobile telephone
☑ Equipment
☑ Equipment booking time
☑ Room
☐ Status
☐ Therapist name
☐ Therapist code
☐ Time
☐ Arrived time
☑ Treatment
☐ Treatment category
☑ Treatment code
☐ Treatment description
☐ Locker

☑ Time out remark (Not tick will display time out reason)
☑ $ Member payment reminder - Member with overdue amount
☑ $ Member payment reminder - Member not purchase treatment to redeem book treatment
☐ $ Member payment reminder - Member not purchase treatment , flexi treatment , beauty unit , deposit or membership to redeem book treatment
☐ T Multiple therapist in one booking
☐ R Booking remark
☑ M Member same day, same shop have more than one booking with different therapist
☐ MO Member finish member survey form
☑ _____ Therapist shift line
☑ _____ Therapist time out line
☐ 🔴 Female member
☑ 🔵 Male member
☑ D Designate therapist
☑ @ @
☑ * *
☑ F F
☐ ! !
☐ # #
☐ % %
☐ ? ?
☐ - -

Users can mark images in "Booking" to facilitate other staff to identify the booking.

To set the meaning of custom image, go to Booking > Table display.

Press the field above to convert colour.

Field data will be displayed in the booking slot in this color.

⚠ **Submit**   🔄 Reset   ❌ Close

After completing the settings, press <Submit> to save.